

PRIVACY NOTICE ON THE PROCESSING OF PERSONAL DATA

(Article 13 of Regulation (EU) 2016/679 of 27 April 2016 on personal data protection "GDPR")

Dear Data Subject,

Pursuant to Regulation (EU) 2016/679, your personal data will be processed in accordance with the principles of **"lawfulness, fairness and transparency"** (Art. 5(1)(a)). The following information is provided:

- Data Controller: **ER SISTEMI S.p.A.** - Strada Provinciale 343 Asolana, 6 - 43056 San Polo di Torrile (PR) - Italy

The Data Controller is responsible for the lawful and proper use of your personal data and may be contacted for information or requests concerning the processing described below:

Tax consultancy and general accounting		
Purposes not requiring consent	<u>Purpose</u>	<u>Legal basis</u>
	Compliance with accounting obligations	Legal obligation (Art. 6(1)(c))
Processing methods	Data will be processed on paper and/or electronically using IT tools.	
Automated decision-making	The processing is not based on automated decision-making.	
Mandatory data categories	Personal identification data, bank details <i>If the data are not provided, or are incorrect, the contract cannot be concluded and/or properly performed.</i>	
Categories of recipients	<i>The data may be disclosed, where required by law or necessary to perform the contract, to the following recipient categories:</i> Accounting firm, Accounting firm, Financial advisory firm	
Data transfers	No data are transferred to non-EU countries or international organisations.	
Retention periods by category of personal data	<u>Category</u>	<u>Retention period</u>
	Ordinary personal data	<i>The Data Controller will retain your data only as long as necessary for the processing purposes and, in any event, no longer than 10 years after the contractual relationship ends, as required by the applicable limitation rules (Art. 2946 Italian Civil Code), unless the data are processed for other purposes by the Data Controller.</i>

Customer management		
Purposes not requiring consent	<u>Purpose</u>	<u>Legal basis</u>
	Compliance with pre-contractual, contractual and tax obligations arising from the relationship	Performance of a contract and/or pre-contractual measures (Art. 6(1)(b))
	Compliance with obligations imposed by law, regulations or an Authority order	Legal obligation (Art. 6(1)(c))
	Commercial activities concerning products/services for which the customer has expressed a preference	Legitimate interest (Art. 6(1)(f)), Soft-Spam
	Customer management	Performance of a contract and/or pre-

		contractual measures (Art. 6(1)(b))
Processing methods	Data will be processed on paper and/or electronically using IT tools.	
Automated decision-making	The processing is not based on automated decision-making.	
Mandatory data categories	Identification/contact details of the company contact and legal representative; data required to conclude the contract <i>If the data are not provided, or are incorrect, the contract cannot be concluded and/or properly performed.</i>	
Categories of recipients	<i>The data may be disclosed, where required by law or necessary to perform the contract, to the following recipient categories:</i> Banks and credit institutions; factoring, debt collection, credit insurance and business information companies; public/institutional bodies where disclosure is legally required or necessary to manage the relationship; carriers, freight forwarders, owner-drivers, postal and logistics providers	
Data transfers	No data are transferred to non-EU countries or international organisations.	
Retention periods by category of personal data	<u>Category</u>	<u>Retention period</u>
	Ordinary personal data	<i>The Data Controller will retain your data only as long as necessary for the processing purposes and, in any event, no longer than 10 years after the contractual relationship ends, as required by the applicable limitation rules (Art. 2946 Italian Civil Code), unless the data are processed for other purposes by the Data Controller.</i>

RIGHTS OF THE DATA SUBJECT (Articles 15 to 22 and Article 13 of the GDPR)

You are also informed of the following rights against the Data Controller:

- **Right of access:** Under Art. 15 GDPR, the Data Subject may request access to their personal data.
- **Right to rectification:** Under Art. 16 GDPR, the Data Subject may request rectification of their personal data.
- **Right to erasure:** Under Art. 17 GDPR, the Data Subject may request erasure of their personal data.
- **Right to restriction of processing:** Under Art. 18 GDPR, the Data Subject may request restriction of processing of their personal data.
- **Right to object:** Under Art. 21 GDPR, the Data Subject may object to the processing of their personal data.
- **Right to data portability:** Under Art. 20 GDPR, the Data Subject may exercise the right to data portability.
- **Right to lodge a complaint:** Under Art. 77 GDPR, the Data Subject may lodge a complaint with a supervisory authority (e.g. the Italian Data Protection Authority - Garante per la protezione dei dati personali).

CONTACT DETAILS FOR EXERCISING YOUR RIGHTS

Requests to exercise these rights may be sent to the Data Controller at the following contacts:

Address	Strada Provinciale 343 Asolana, 6 - 43056 San Polo di Torrile (PR) - Italy	Contact details	0521 303491- privacy@ersistemi.it
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